Councillors you are duly summoned and members of the public are invited to attend the

The Annual Meeting of the Parish Council

Monday 19 May 2025 at 7:00 pm at The Memorial Hall for the purposes detailed in the following agenda.

May

AGENDA

	Agenda Items	Documents
1.	Following the Annual Parish Assembly at 6:30 is the Annual Meeting of the Parish Council at 7:00 where the first order of business is to appoint councillors as follows;	
	Appointment of the Chairperson	
2.	Appointment of the Vice Chairpersons	
4.	Appointment of Representatives of committees and work groups i. Events Committee Working Groups ii. Budget Planning working group iii. 5 Year Planning working group iv. Planning Applications working group Have council members sign their Declaration of Acceptance of Office documents for the Chair and Vice Chair role	
5.	Reinstate standing orders and conduct council business	
6.	<u>Apologies</u>	
7.	Minutes Chair to sign the minutes of the meeting held on 28 April 2024 as a true record	Minutes
8.	<u>Declaration of Interests</u>	
9.	Reports To receive any reports from Lancaster City Council or Lancashire County Councillors. To receive any updates from local groups including Friends of Lapwing Fields	
10.	 New Items to consider for May 25 Correspondence received since our last meeting: 	

Dog Fouling; to help tackle the problem the volunteers working group would like to spray paint some signs around the area using chalk spray and a stencil. The spray is environmentally friendly and washes away. Cost of the equipment is £52. To arrange the Clerks Appraisal Camper Vans on the Foreshore continue to illegally park despite notices to warn that this is not allowed. VE Day Celebration review. To Note; that once the expenses are paid that the parish council will release the funds to bring the value of the pc contribution to £600 and release £207.45 from Ticket Source for the online ticket sales which will be paid into the pc bank account. Clerks Hours. Over the last two months the clerk reports she has consistently worked overtime. PC are asked to consider an overtime payment of 14 hours. Access to parish council land on The Foreshore via an illegal gate. The land has been sold. 11. Ongoing items & 5 Year Plan items To receive any updates regarding ongoing items and agree any actions arising from them around the 2025-2026 projects of Repairs at The Rec; Repairs on the Foreshore; Improvements at Slyne Cemetery. Consider an application for Permitted Planning at the Cemetery The costs to get permission is around £300. Any updates regarding The Rec, or the work on the Foreshore. 12. **Planning Applications** To note that the following planning application(s) has been submitted to Lancaster City Council and circulated to members of the Council since the last meeting: n/a – no applications have been received. To note, any planning applications received and circulated to members of the Council since publishing the agenda. To note, those planning applications have been notified as approved/refused by Lancaster City Council since the last meeting. The following were approved/permitted/withdrawn 25/00366/PLDC 7 Sunningdale Cres – Permitted 25/00362/PLDC 89 Hest Bank Lane – Permitted 13. **Finance** Please see the **Appendix** for the list of payments and receipts for your approval.

	 To note the balance of the Reserve Bank account £84582.89 	
	To approve any payments due since publishing the agenda	
	 To approve retrospective payments included in the list 	
	 To receive, approve and sign month end reconciliations 	
	To authorise the Chair to counter-sign the bank statement	
14.	Open Spaces	
	 To record the regular inspection of our two playgrounds 	
	and any issues found.	
	 To discuss any report on the condition of any other 	
	parish assets or land.	
15.	Biodiversity and Climate Matters	
16.	Parish Events	
	Christmas Event – 6 December 2025	
17.	To receive any items for a future agenda	
18.	Date and time of the next meeting	
	Monday 16 June at 7:00pm at the Memorial Hall	

Louise Ash, Clerk to the Council, The Memorial Hall, Hanging Green Lane, LA2 6JB, Clerk@slynewithhest-pc.gov.uk, 07767 628 999

Appendix

Regular Payments	£	Receipts	£
Bank Charges	£8.05	Burial Ground	£470.00
Printing	£9.99		
Mobile Phone	£6.25		
Salaries	£1,386.35		
Eon Next (muga) TBC*	£55.00		
Broadband	£41.94		
Easy Website	£36.96		
Water Plus (Jul/Oct/Jan)	20.02		
HMRC (Quarterly)	£261.24		
Rydal Comms	£46.78		
DC Garden	£300.00		
Envirocare	£955.82		
Other payments			
VE Day costs - Mrs Ash	£202.48		
VE Day costs - Mrs Faithfull	£107.81		
Expenses - Mrs Ash	£14.85		
Overtime - Mrs Ash	£262.08		
Crockery Hire for VE Day	£100.00		
Memorial Hall	£296.00		